

VACANCY: Senior Care Assistant
SOC Code: 6146

CONTRACT TYPE

Full-time – Fixed Term (3 years)

HOURS

39 hours per week

SALARY

£20,488.00 per annum/£10.10 per hour

(2022 salary scale, please refer to compliance audit checklist for the historical changes in home office salaries for care workers. Salaries will vary dependent on when you recruited)

PLACE OF WORK

Your primary place of work will be: J. M. KAMAU LIMITED T/A PROFIELD CARE, Northampton, UNIT 111 Regents Pavilion, 4 Summerhouse Road, Northampton, NN3 6BJ. **However**, you will also be expected to work across various part of UK.

REPORTING TO

Registered Manager/Care Coordinator

JOB SUMMARY

We are currently recruiting **Senior Care Assistants** who are passionate, reliable, and committed to delivering high standards of care. In this role, you will carry out duties which include the provision of personal care, companionship, support, and leadership. This includes direct care responsibilities as well as the supervision and mentoring of junior staff.

This position requires a compassionate, proactive individual with a genuine passion for enhancing the lives of others while maintaining dignity, respect, and professional standards.

Roles and Responsibilities

- Providing companionship, personal care, medication support, and domestic assistance
- Promoting independence and emotional wellbeing of service users
- Washing, dressing, grooming, toileting, and continence care
- Preparing food and drinks as per individual needs
- Administering and monitoring medication
- Performing light housekeeping tasks (cleaning, laundry, vacuuming, bed-making)
- Supporting service users with daily activities (appointments, letters, bills, etc.)
- Supervising and mentoring junior care staff
- Ensuring care plans are adhered to and updated regularly
- Providing guidance, support, and training to junior staff
- Taking responsibility for shifts and service user care
- Responding to emergencies and supporting junior staff in resolving issues
- Monitoring care quality and reporting issues to management
- Routinely overseeing and monitoring care workers and other support staff
- Scheduling, managing, and updating staff rosters including urgent cover and absence management
- Ensuring health and safety compliance by both staff and service users
- Preparing care-related reports and ensuring financial effectiveness in medical settings

- Creating care plans and communicating updates to staff
- Reporting all changes in health and personal circumstances of service users to the Registered Manager
- Updating staff with policy and procedural changes
- Attending training sessions, meetings, and reviews as required
- Engaging service users in activities that stimulate interest and wellbeing
- Identifying and reporting concerns related to health, safety, or wellbeing
- Reporting abuse or neglect signs immediately
- Ensuring accurate and timely care records

PURPOSE OF ROLE

- To meet the physical, emotional, cultural, and social needs of clients using a person-centred approach
- To promote independence, dignity, and choice
- To ensure junior staff uphold high standards of care
- To represent J.M. KAMAU LIMITE t/a PROFIELD CARE professionally and uphold its values
- To follow all company policies, procedures, and regulatory requirements

CRITERIA

Essential Requirements

- Minimum 1 year of experience in care
- Good spoken and written English
- Must have a valid passport
- Must pass an enhanced DBS check or overseas equivalent
- Must meet Home Office suitability criteria for sponsorship (if applicable)
- Must be a driver with access to a car (mandatory)

QUALIFICATIONS & SKILLS

- Basic Care Certificate Level 3 NVQ in Health and Social Care
- Training in patient handling and safe movement (desirable but not essential)
- Excellent timekeeping, reliability, and interpersonal skills
- Patience and the ability to remain calm in stressful situations
- Strong leadership, teamwork, and multi-tasking skills
- Clear verbal and written communication skills
- Ability to follow procedures and work independently

ADDITIONAL REQUIREMENTS

- Proof of English language proficiency (per Home Office requirements)
- Full employment history and references
- Right to work in the UK / visa (or readiness to apply if overseas)
- Covid-19 vaccination proof (as applicable)

WORKING PATTERN

Shift patterns may rotate weekly and depend on operational needs. Sponsored workers must meet the minimum 39 hours per week under visa requirements. Overtime may be available.

BENEFITS

- Competitive pay rates
- Holiday pay (28 days per annum including bank holidays)
- Company uniform and PPE

- Mileage contribution/travel time covering travel between service user locations
- Workplace pension via Peoples Pension (auto-enrolment)
- Career progression opportunities
- Supportive and inclusive team culture
- Flexible working and local assignments
- Monthly pay payroll
- Free training including Moving & Handling sessions

DATA PROTECTION & HEALTH AND SAFETY

- All staff must respect confidentiality and comply with the Data Protection Act 1998
- Staff must follow health and safety policies under the Health and Safety at Work Act 1974
- Copies of these codes are available at our office

RECORDING AND REPORTING

- Record and report all care and support provided
- Log changes in client condition, medication assistance, emergency responses, accidents, safeguarding concerns, and interactions with families or professionals
- Maintain secure and confidential client records

HOW TO APPLY

If you are dedicated to delivering exceptional care and want to be part of a company that values both staff and service users, we would love to hear from you.

- **Email** : recruit@profieldcare.co.uk
- **Tel**: 01604 266 555
- **Closing Date**: 30/April/2023